# Bedroom Design Project
## Spring 2009 Procedure

| Procedure | When | Submit |
|---|---|---|
| **1. Complete teacher information Sheet** | At 2-26-2009 Meeting | Give to Mike Hacker or Dave Burghardt |
| **2. Assign each of your students a unique ID number** (e.g. 1 to 20) | Before administering Pre assessments | This is YOUR copy of ID numbers - these SAME numbers need to be on the POST assessment |
| **3. Administer Student Pre Assessments** (Content Knowledge & Opinions) | Before teaching first day of bedroom design lessons | Mail to evaluation team (see address below) |
| **4. Complete Online Teacher Surveys** | Every FRIDAY when teaching the bedroom design lessons | Will receive an email with a link to an online survey |
| **5. Administer Student Post Assessment** (Content Knowledge & Opinions) | After teaching last day of bedroom design lessons | Mail to evaluation team (see address below) |
| **6. Collect Student Work** | When teaching lessons collect student work from TWO students; 1 low performing and 1 high performing | Mail to evaluation team with student ID numbers attached – no names (see address below) |
| **7. Teacher Post Reflection Survey** | After teaching last day of bedroom design lessons | Email evaluation team (email address below) and you will receive a link to the survey |

## Evaluation Team Information

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| **Email Address** |
| Maria Russo  -  MRusso1@gc.cuny.edu |
| Debbie Hecht  -  DHecht@gc.cuny.edu |
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| **Mailing Adress** |
| Center for Advanced Study in Education (CASE) |
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